



## **Rio Salado Sportsman's Club, Inc. Policies and Procedures**

### **Policy # 17 – Work Place Safety:**

7/20/16

Rio Salado Sportsman's Club desires to make the Usery Mountain Shooting Range a safe place to work for all of our employees and contractors. We also want to ensure a safe environment for all visitors to our facility.

## **Procedures - Work Place Safety:**

An appointed Safety Compliance Officer will ensure compliance with all work place safety regulations as directed by the Arizona Game and Fish Department and/or the club President.

### **Employee/Volunteer Information and Training:**

Rio Salado Sportsman's Club shall provide and document initial training on lead and hazardous noise within 30 days of initial assignment to the shooting range. This training shall be repeated and documented annually thereafter.

Employees will be trained in the use and fit of Hearing Protection Devices annually.

### **Personal Protective Equipment:**

All Rio Salado Sportsman's Club personnel (full-time, part-time, and volunteers) working on an active firing range or in designated hearing protection areas shall utilize hearing protection that is sufficient enough to provide protection for the work environment in which they are assigned. Dual hearing protection is recommended to be worn on the Main Range during active shooting. Hearing protection shall have a Noise Reduction Rating (NRR) of 30 or higher. Documented annual training on the use and care of hearing protection is required. In addition the following will also be followed:

1. Designated hearing protection areas will be identified by a sign posted upon entry into each individual target range. All target ranges are considered hazardous noise areas during active use. These areas, where recognized, will require all employees to use the appropriate level of hearing protection during active firing. Travel between each target range will not necessitate the use of hearing protection unless otherwise noted by posted signage.
2. Approved eye protection that does not interfere with the earmuff cushion rests will be worn at all times during active shooting on all firing lines, and all other times where it is required under Department policy and related safety standards.
3. The entire Rio Salado Sportsman's Club property is a designated eye protection area, as indicated by the signage at the entry way.

### **Personal Hygiene and Contamination Avoidance:**

Shooting range personnel shall be provided education and training on transference of lead contamination off site and proper personal decontamination procedures to avoid lead contamination transfer. Guests are made aware of the prohibition of food, open-container drinks, and tobacco within firing lines through brochures and signage.

Consumption of food, open beverage containers, un-covered drinks and tobacco products are not allowed while on any active target range. Rio Salado Sportsman's Club personnel (full-time, part-time, and volunteers) are required to practice good personal hygiene by washing hands frequently and prior to the consumption of food, drink, or smoking to avoid potential lead ingestion hazards. In addition, signs will be posted informing patrons of the availability of hand washing facilities.

The Rio Salado Sportsman's Club will educate all shooting range employees and patrons of all shooting ranges on the effects of lead and noise. Public information signs and pamphlets

advising of the health effects associated with hazardous noise and lead exposure will be made readily available. Signs will be posted by all bathrooms and egress points to the active range firing lines.

**Range Maintenance and Cleaning:**

The Rio Salado Sportsman's Club will maintain all firing ranges as clean as reasonably attainable of elemental metals. All Rio Salado Sportsman's Club personnel (full-time, part-time, and volunteers) working on a shooting range are required to utilize disposable Nitrile gloves during all cleaning operations involving firing ranges to include, vacuuming of carpet in buildings associated with the range, washing of tables, chairs, and benches, collection and removal of ammunition casings, and the cleaning of range associated bathrooms, food/drink areas, etc. The following cleaning practices will be followed:


1. With the exception of the Training Center, all active firing lines will be free of permanently attached carpeting, matting, or other lead adsorbing materials. Range Officers will encourage all patrons to police their own brass and casings.
2. Cleaning on the main range will consist of the power washing of all horizontal surfaces and exterior concrete surfaces once a month. All buildings with carpets will be HEPA vacuumed monthly.
3. Cleaning on all specialty rifle and pistol ranges will consist of wiping of all horizontal surfaces on the last consecutive day of each use. All exterior concrete surfaces shall be power washed every quarter.
4. Cleaning on all specialty shotgun trap and skeet ranges will consist of power washing all exterior tables, benches and exterior concrete shooting areas every six months.
5. Cleaning on all specialty shotgun sporting clay stations and benches will consist of wiping down all horizontal surfaces every six months.
6. Cleaning the indoor air gun building will be done by removing all lead pellets from the backstops on a monthly basis, all horizontal surfaces shall be wiped clean monthly, and the floors shall be swept and mopped on an annual basis.

**Safety Equipment Checks:**

Rio Salado Sportsman's Club range personnel will perform a monthly check of all safety equipment to ensure its operability and availability. The items to be checked shall include but is not limited to the following:

- Fire extinguishers
- First aid kits
- Trauma kits
- AED's
- Eye wash stations
- Bio-hazard clean up kits

Approved by the Board of Directors:

  
Bruce Bilton, Secretary, RSSC

February 21, 2018  
Date

